

Giving a Stock or Security

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1. Contact your broker and identify a security to be donated and specify a dollar amount.
2. Initiate with your broker a DRS (Direct Registry System) request. This is basically wiring information of how to get the security to Morgan Stanley.
3. Specify Morgan Stanley DTC #0015 fbo
4. Specify Grace Church account #246-014676 located at 940 Main Ave, Durango, CO 81301, Phone 970-385-7124
5. If gift is significant, Broker may require a "Charitable Gift Transfer Letter".
6. Instruct broker to transfer security. Morgan Stanley will sell it and send check to Grace Church. Morgan Stanley will deduct \$125 for this service.